



**Wyoming Secretary of State**  
Herschler Building East, Suite 101  
122 W 25th Street  
Cheyenne, WY 82002-0020  
Ph. 307.777.7311  
Email: [Business@wyo.gov](mailto:Business@wyo.gov)

For Office Use Only

## Application for Reservation of Trade Name

Pursuant to W.S. 40-2-103(a) any person may reserve the trade name for a one hundred twenty (120) day period.

1. Proposed name to be reserved:

2. Name of applicant:

3. Address of applicant:

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_  
(mm/dd/yyyy)

Print Name:

Contact Person:

Title:

Daytime Phone Number:

Email:

*(Email(s) provided will receive filing evidence.)*

### Checklist

**Filing Fee: \$30.00** Make check or money order payable to Wyoming Secretary of State.

**Processing time is up to 15 business days** following the date of receipt in our office.

If you are submitting the Trade Name Registration at this time, a name reservation is not required.

Please mail with payment to the address at the top of this form. **This form cannot be accepted via email.**

Please review the form prior to submission. **The Secretary of State's Office is unable to process incomplete forms.**